UPDATE ONLINE
AGENCY PROFILE

How To Update Your Agency Profile Content On 2-1-1:

2) Click “Go directly to the Advanced Search”
3) Click on “My Account” (top right)
4) Existing Users Sign-In: provide Username & Password
   >>>For those without an account or need a new one,
   Click “Create New Account”
   Enter registration information and Click “Register”
5) Once logged in, Click “Start Searching”
6) Click “Advanced Search”
7) In Keywords, enter your organization name or program
   (include county or zip code from drop down menu)
8) Click “Search” or hit “Enter”
9) Select your organization or program
10) In the section at the bottom, under the map, select “Request
    Changes to this Profile.

TO MAKE CHANGES: Click “Report incorrect information”
Edit the form provided and Click “Submit.” Repeat these steps for each
program listed.

TO VERIFY YOUR INFORMATION IS STILL CORRECT: Click “Verify
Information.” Check the box and Click “Agree.”

Thank you for taking the time to contact us and for updating your information with 2-1-1 Tampa Bay
Cares, Inc. for 2-1-1 Hernando.

If you have any additional questions or need any further assistance please do not hesitate contacting us.

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[United Way of Hernando County]